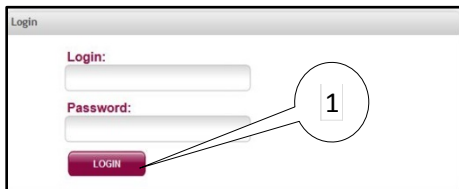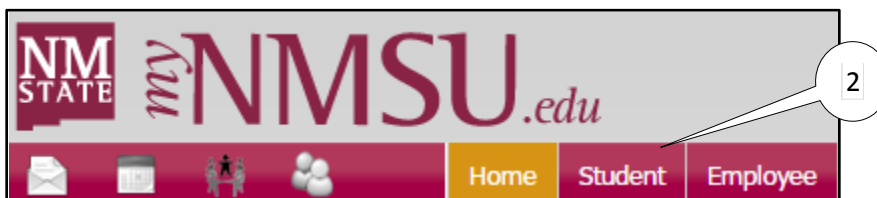# How to Enroll in Direct Deposit

Students should follow these steps to enroll in direct deposit to allow Financial Aid or other student account refunds to be deposited directly into their account. **Direct Deposit is not used to make payment from your bank to the Cashier's Office.**
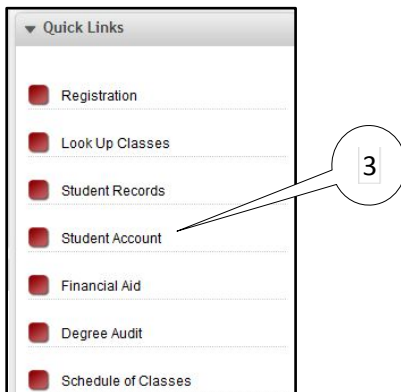
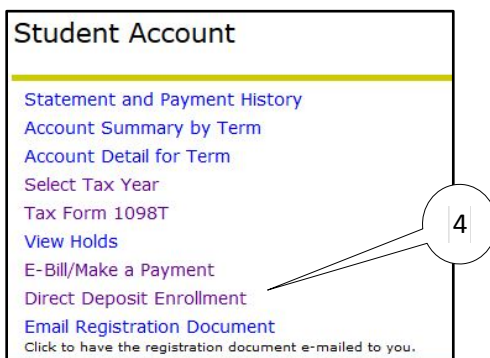1. Log into **myNMSU** with NMSU User Name and Password.

2. Select **Student Tab**.

3. Select **Student Account** from Quick Links.

4. Select **Direct Deposit Enrollment**.

5. Select **Add** to add new account.

6. Enter Bank Routing number.

7. Enter and RE-enter Bank Account number.

8. Select Checking or Savings.

9. Review for accuracy.

10. If correct, select **Add,** otherwise select **Cancel.**

11. Check **I agree to NMSU Terms and Conditions of Direct Deposit**.

12. Select **Save and Submit** to complete the Direct Deposit Enrollment Process.

A message will appear confirming that your Direct Deposit preferences have been submitted.