How to Access Your 1098-T

Students should follow these steps to view their 1098-T. This form contains important tax information that is being furnished to the IRS.

1. Log into myNMSU with NMSU User Name and Password.

2. Select Student Tab.

3. Select Student Account from Quick Links.

4. Select Tax Form 1098T.
5. Enter the tax year for the 1098-T you would like to view and Submit.

![Select a Tax Year]

Form 1098-T will appear on the webpage.

![Tax Notification for Tax Year 2012]

6a. To email your 1098-T click on the Email 1098-T button. A message will appear confirming that your 1098-T was successfully sent to your NMSU email.

6b. To print your 1098-T click on the Print 1098-T button. A Printer popup window will appear. Choose the printer and then OK.

Please note that the 1098-T reports amounts BILLED, not PAID.